



Holston Electric  
Cooperative

Holston Connect

A Touchstone Energy Cooperative



# HOLSTON ELECTRIC COOPERATIVE

## GROUNDS MAINTENANCE SPECIFICATIONS

**DEADLINE: February 17, 2026**

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Owner Name: \_\_\_\_\_

Owner Signature: \_\_\_\_\_

# HOLSTON ELECTRIC COOPERATIVE

## GROUND MAINTENANCE SPECIFICATIONS

**Church Hill Office:**

JOB	DESCRIPTION	BID
1. Mowing and Trimming	28 times per year	
2. Mulching	2 times per year	
3. Trim Shrubs / Trees	3 times per year	
4. Spraying and Edging	4 times per year	
5. Leaf removal	4 times per year	
6. Weed flower beds	7 times per year	
7. Blow all parking lots & sidewalks	28 times during the mowing season and monthly during the non-mowing season	
<b>TOTAL</b>		

**Rogersville Main Office:**

JOB	DESCRIPTION	BID
1. Mowing and Trimming	28 times per year	
2. Mulching	2 times per year	
3. Trim Shrubs / Trees	3 times per year	
4. Spraying and Edging	4 times per year	
5. Leaf removal	4 times per year	
6. Weed flower beds	7 times per year	
7. Blow all parking lots & sidewalks	28 times during the mowing season and monthly during the non-mowing season	
<b>TOTAL</b>		

**Russellville Office:**

JOB	DESCRIPTION	BID
1. Mowing and Trimming	28 times per year	
2. Mulching	2 times per year	
3. Trim Shrubs / Trees	3 times per year	
4. Spraying and Edging	4 times per year	
5. Leaf removal	4 times per year	
6. Weed flower beds	7 times per year	
7. Blow all parking lots & sidewalks	28 times during the mowing season and monthly during the non-mowing season	
<b>TOTAL</b>		

# HOLSTON ELECTRIC COOPERATIVE

## GROUND MAINTENANCE SPECIFICATIONS

### Toggle Hill Radio Tower on Polecat Knob:

JOB	DESCRIPTION	BID
1. Mowing and Trimming	28 times per year	

### SUBSTATIONS – MOWING AND TRIMMING

JOB	DESCRIPTION	BID
1. Surgoinsville Sub.	Mowing & Trimming 28 x's	
2. Greenland Sub.	Mowing & Trimming 28 x's	
3. Church Hill Sub.	Mowing & Trimming 28 x's	
4. East Church Hill Sub.	Mowing & Trimming 28 x's	
5. Mooresburg Sub.	Mowing & Trimming 28 x's	
6. Bulls Gap Sub.	Mowing & Trimming 28 x's	
7. Persia Sub.	Mowing & Trimming 28 x's	
8. Rogersville Sub.	Mowing & Trimming 28 x's	
9. South Morristown Sub.	Mowing & Trimming 28 x's	
10. Barrette Sub.	Mowing & Trimming 28 x's	
<b>TOTAL</b>		

### SUBSTATIONS – SHRUB MAINTENANCE

JOB	DESCRIPTION	BID
1. Persia Sub.	Trim & Mulch 2 times per year	
2. Bulls Gap Sub.	Trim & Mulch 2 times per year	
3. East Church Hill Sub.	Trim & Mulch 2 times per year	
<b>TOTAL</b>		

### APPLY FERTILIZER AT ROGERSVILLE, CHURCH HILL, & RUSSELLVILLE OFFICES

JOB	DESCRIPTION	BID
Rogersville	Fertilize 1 time per year	
Church Hill	Fertilize 1 time per year	
Russellville	Fertilize 1 time per year	

<b>NOTE: FERTILIZER WILL BE FURNISHED BY HOLSTON ELECTRIC COOP.</b>
<b>TOTAL</b>

## HOLSTON ELECTRIC COOPERATIVE GROUND MAINTENANCE SPECIFICATIONS

**PLANT FLOWERS AT ROGERSVILLE, CHURCH HILL, & RUSSELLVILLE OFFICES IN SPRING & FALL  
(before the HEC annual meeting)**

<b>JOB</b>	<b>DESCRIPTION</b>	<b>BID</b>
Rogersville	Plant Flowers 2 times per year	
Church Hill	Plant Flowers 2 times per year	
Russellville	Plant Flowers 2 times per year	
<b>NOTE: FLOWERS WILL BE FURNISHED BY HOLSTON ELECTRIC COOP.</b>		
	<b>TOTAL</b>	

# HOLSTON ELECTRIC COOPERATIVE

## GROUND MAINTENANCE SPECIFICATIONS

### TOTAL RECAP

PROJECTS	DESCRIPTION	BID
1. Church Hill Office	Itemized totals	
2. Rogersville Main Office	Itemized totals	
3. Russellville Office	Itemized totals	
4. All Substations (Mowing)	Itemized totals	
5. Sub. Shrubs & Mulch	Itemized totals	
6. Tuggle Hill Radio Tower	Itemized totals	
<b>TOTAL</b>		

### Bidder Agrees to the following:

- Contractor shall be required to inspect, remove, and replace any dead or dying shrubbery, ornamental trees, annual flowers, etc.
- Contractor shall pick up trash, litter, sticks, and limbs prior to mowing and remove from HEC property.
- Contractor shall have the ability to maintain all aspects of landscape beds, shrubbery, irrigation systems (if applicable), by installing, repairing, removing, or reconfiguring such landscape beds.
- Contractor agrees to maintain public liability and property damage insurance in the amount of \$2,000,000 and shall also provide workers compensation insurance for all employees on this job.
- The Contractor shall be required to inspect the grounds at least biweekly during the non-mowing season and shall remove all trash, leaves, and debris identified during these inspections.