



HOLSTON ELECTRIC COOPERATIVE

GROUNDS MAINTENANCE SPECIFICATIONS

DEADLINE: February 17, 2026

Company Name: _____

Address: _____

Phone Number: _____

Owner Name: _____

Owner Signature: _____

HOLSTON ELECTRIC COOPERATIVE

GROUND MAINTENANCE SPECIFICATIONS

Church Hill Office:

JOB	DESCRIPTION	BID
1. Mowing and Trimming	28 times per year	
2. Mulching	2 times per year	
3. Trim Shrubs / Trees	3 times per year	
4. Spraying and Edging	4 times per year	
5. Leaf removal	4 times per year	
6. Weed flower beds	7 times per year	
7. Blow all parking lots & sidewalks	28 times during the mowing season and monthly during the non-mowing season	
	TOTAL	

Rogersville Main Office:

JOB	DESCRIPTION	BID
1. Mowing and Trimming	28 times per year	
2. Mulching	2 times per year	
3. Trim Shrubs / Trees	3 times per year	
4. Spraying and Edging	4 times per year	
5. Leaf removal	4 times per year	
6. Weed flower beds	7 times per year	
7. Blow all parking lots & sidewalks	28 times during the mowing season and monthly during the non-mowing season	
	TOTAL	

Russellville Office:

JOB	DESCRIPTION	BID
1. Mowing and Trimming	28 times per year	
2. Mulching	2 times per year	
3. Trim Shrubs / Trees	3 times per year	
4. Spraying and Edging	4 times per year	
5. Leaf removal	4 times per year	
6. Weed flower beds	7 times per year	
7. Blow all parking lots & sidewalks	28 times during the mowing season and monthly during the non-mowing season	
	TOTAL	

HOLSTON ELECTRIC COOPERATIVE

GROUND MAINTENANCE SPECIFICATIONS

Tuggle Hill Radio Tower on Polecat Knob:

JOB	DESCRIPTION	BID
1. Mowing and Trimming	28 times per year	

SUBSTATIONS – MOWING AND TRIMMING

JOB	DESCRIPTION	BID
1. Surgoinsville Sub.	Mowing & Trimming 28 x's	
2. Greenland Sub.	Mowing & Trimming 28 x's	
3. Church Hill Sub.	Mowing & Trimming 28 x's	
4. East Church Hill Sub.	Mowing & Trimming 28 x's	
5. Mooresburg Sub.	Mowing & Trimming 28 x's	
6. Bulls Gap Sub.	Mowing & Trimming 28 x's	
7. Persia Sub.	Mowing & Trimming 28 x's	
8. Rogersville Sub.	Mowing & Trimming 28 x's	
9. South Morristown Sub.	Mowing & Trimming 28 x's	
10. Barrette Sub.	Mowing & Trimming 28 x's	
TOTAL		

SUBSTATIONS – SHRUB MAINTENANCE

JOB	DESCRIPTION	BID
1. Persia Sub.	Trim & Mulch 2 times per year	
2. Bulls Gap Sub.	Trim & Mulch 2 times per year	
3. East Church Hill Sub.	Trim & Mulch 2 times per year	
TOTAL		

APPLY FERTILIZER AT ROGERSVILLE, CHURCH HILL, & RUSSELLVILLE OFFICES

JOB	DESCRIPTION	BID
Rogersville	Fertilize 1 time per year	
Church Hill	Fertilize 1 time per year	
Russellville	Fertilize 1 time per year	

NOTE: FERTILIZER WILL BE FURNISHED BY HOLSTON ELECTRIC COOP.		
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	TOTAL	
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HOLSTON ELECTRIC COOPERATIVE GROUND MAINTENANCE SPECIFICATIONS

**PLANT FLOWERS AT ROGERSVILLE, CHURCH HILL, & RUSSELLVILLE OFFICES IN SPRING & FALL
(before the HEC annual meeting)**

JOB	DESCRIPTION	BID
Rogersville	Plant Flowers 2 times per year	
Church Hill	Plant Flowers 2 times per year	
Russellville	Plant Flowers 2 times per year	
NOTE: FLOWERS WILL BE FURNISHED BY HOLSTON ELECTRIC COOP.		
	TOTAL	

HOLSTON ELECTRIC COOPERATIVE
GROUND MAINTENANCE SPECIFICATIONS

TOTAL RECAP

PROJECTS	DESCRIPTION	BID
1. Church Hill Office	Itemized totals	
2. Rogersville Main Office	Itemized totals	
3. Russellville Office	Itemized totals	
4. All Substations (Mowing)	Itemized totals	
5. Sub. Shrubs & Mulch	Itemized totals	
6. Tuggle Hill Radio Tower	Itemized totals	
	TOTAL	

Bidder Agrees to the following:

- Contractor shall be required to inspect, remove, and replace any dead or dying shrubbery, ornamental trees, annual flowers, etc.
- Contractor shall pick up trash, litter, sticks, and limbs prior to mowing and remove from HEC property.
- Contractor shall have the ability to maintain all aspects of landscape beds, shrubbery, irrigation systems (if applicable), by installing, repairing, removing, or reconfiguring such landscape beds.
- Contractor agrees to maintain public liability and property damage insurance in the amount of \$2,000,000 and shall also provide workers compensation insurance for all employees on this job.
- The Contractor shall be required to inspect the grounds at least biweekly during the non-mowing season and shall remove all trash, leaves, and debris identified during these inspections.